

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

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TO **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO. **NI-434-89-11**

DATE RECEIVED **7/10/89**

1 FROM (Agency or establishment)

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION  
**Department of Energy**  
**Office of Civilian Radioactive Waste Management**

In accordance with the provisions of 44 U.S.C. 330, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER  
**Richard Minning (OCRWM)**  
**Ed Nugent DOE**

5. TELEPHONE EXT. **586-4349**  
**586-3288**

DATE **9/27/89**

ARCHIVIST OF THE UNITED STATES  
*Claudia Miller*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of -2- page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence:  is attached; or  is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

**7/7/89**

*Andrew D. Eggelmann*

**Departmental Records Officer**

7. ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Records created under the Nuclear Waste Policy Act (NWPA) of 1982, as amended, and as more specifically described on the attachment. This request is for permission to destroy paper records from which the microfilm copies were made. The program office (OCRWM) designated the microfilm as the record copy. The projects cited (Basalt Waste and Salt Repository) were shut down by Congressional action.

It is certified that the records described in this request have been microfilmed in accordance with the standards set forth in 36 Part 1230.

1. Basalt Waste Isolation Project Planning and Design Files. Site characterization study material, safety and environmental studies and analyses, design models, system integration reports, contract deliverables, and technical computer code documentation. The records date from ca. 1982 to 1987. A microfilmed index is included.
  - a. Microfilm record: Permanent. Transfer silver halide microfilm master, plus one diazo or vesicular copy, to the National Archives ~~when the file is inactive~~ immediately after verification.
  - b. Hardcopy originals: Destroy immediately.

- ~~2. Basalt Waste Isolation Project Quality Assurance Records. Letters, memos, Quality Assurance Administrative Procedures documentation, Document Review Records, reports and other documents furnishing evidence of the quality and completeness for Q-list items and Quality Activity List activities, including results and reviews; inspections; tests; audits; work performance monitoring; and materials analysis reports.~~
- ~~a. Microfilm record: Destroy when project is removed from service as an operational model.~~
  - ~~b. Hardcopy originals: Destroy immediately.~~

3. Salt Repository Project Office Planning and Design Files. Site characterization study material, safety and environmental studies and analyses, design models, system integration reports, contract deliverables, and technical computer code documentation. The records date from ca. 1982 to 1987. A microfilmed index is included.
  - a. Microfilm record: Permanent. Transfer silver halide microfilm master, plus one diazo or vesicular copy, to the National Archives ~~when the file is inactive~~ immediately after verification.
  - b. Hardcopy originals: Destroy immediately.

~~4. Salt Repository Project Office Quality Assurance Records.~~

~~Letters, memos, Quality Assurance Administrative Procedures documentation, Document Review Records, reports and other documents furnishing evidence of the quality and completeness for Q-list items and Quality Activity List activities, including results and reviews; inspections; tests; audits; work performance monitoring; and materials analysis reports.~~

~~a. Microfilm record: Destroy when project is removed from service as an operational model.~~

~~b. Hardcopy originals: Destroy immediately.~~