

MEMORANDAUM FOR: DOE Records Management Council

FROM: Susan Frey,
Departmental Records Officer, SO-312

SUBJECT: Numbered Memo 2000-13
Meeting Summary from NARA's Bimonthly Records and
Information Discussion Group Meeting

Please see NARA's note and attached document below for the April 12,2000 Meeting Summary from the Bimonthly Records and Information Discussion Group (BRIDG) meeting.

-----Original Message-----

From: Mary Kay Schmidt [mailto:mary.schmidt@arch2.nara.gov]
Sent: Monday, June 05, 2000 2:08 PM
To: Frey, Susan
Subject: NWM 12.00 BRIDG meeting summary for 4/12/00

June 1, 2000

NWM 12.00

MEMORANDUM TO AGENCY RECORDS OFFICERS: Bimonthly Records and Information Discussion Group (BRIDG) April 12, 2000 Meeting Summary

A summary of the April 12, 2000 BRIDG meeting is attached. The topic of this meeting was the latest product developed by the Fast Track Guidance Development Project, which included a demonstration by one of the Fast Track team members.

Both presentations and the user guide are available for viewing at <http://www.nara.gov/records/fasttrak/ftproj.html>. To request a file containing all three products, should send an email message to records.mgt@arch2.nara.gov. Comments on the usefulness and clarity of products may be sent to fasttrack@arch2.nara.gov. We appreciate your input and feedback toward this initiative.

MICHAEL L. MILLER
Director
Modern Records Programs