

Date: December 29, 1999
To: DOE Records Management Program Officers
From: Susan Frey, Director, Records Management Division, SO-312
Subject: Numbered Memo 2000-05: NARA Bulletins 2000-01 and 2000-02

This is to let you know that NARA has just issued two bulletins, No. 2001-01 and 2000-02, that are of interest to the federal records management community. The text of both bulletins is available on the NARA web site at

<http://www.nara.gov/records/policy/bulletin.html>.

In brief, No. 2000-01 is a checklist of current bulletins and No. 2000-02 announces the suspension of NARA Bulletin 99-04, Scheduling electronic copies of program records and administrative records not covered by the General Records Schedules (GRS). A copy of Bulletin No. 2000-02 in MS Word format is attached.

If you have any questions, please call me on 301-903-3666 or John Davenport on 301-903-4726.