



Department of Energy
Germantown, MD 20874-1290

August 22, 2003

MEMORANDUM FOR DISTRIBUTION

FROM: DEPARTMENTAL RECORDS OFFICER *Sharon Coelvin*
SUBJECT: RM 03-23, ADDITIONS TO EPIDEMIOLOGY MORATORIUM

There is some concern that records needed for the adjudication of Energy Employees Occupational Illness Compensation Program Act (EEOICPA) claims might be destroyed through routine disposition. As a result of this concern, the Office of Worker Advocacy has again reviewed all DOE schedules to determine whether appropriate records needed for EEOICPA claims are preserved either by the moratorium on the destruction of health-related records or by a retention period of at least 75 years.

The review is now complete and additions have been identified for inclusion in the moratorium. Records series in the Environmental Schedule, Research and Development Schedule, and Administrative Schedule 17 must be retained for worker claims. Additional records previously scheduled under superseded DOE Records Schedules have also been identified for inclusion in the freeze. Therefore, please extend the moratorium on the destruction of health-related records to the 55 disposition authorities listed in the attachment. These additions will be noted on the website in the near future.

If you have any questions regarding the records series included in this extension, please address them to Roger Anders at 301-903-0127.

Attachment

