

Date: August 18, 2003

To: Records Management Community

From: Sharon Evelin, IM-11
Acting Departmental Records Officer

Subject: RM03-21-Changes in Records Program

The attached memorandum is to make you aware of the proposed changes in the Records Management Program and the new approach NARA has developed to ensure government accountability in handling temporary records. The memo also mentions the role of a designated senior official within the Program Offices as well as the role of The Office of General Counsel.

No action is required as a result of this Numbered memo.