

Date: November 2, 2001
To: Records Management Community
From: Susan Frey, Departmental Records Officer
Subject: RM Numbered Memo 2002-03: NARA's NWM 03.2002 BRIDG Meeting

Please see the note below from NARA regarding the upcoming BRIDG meeting and the minutes from the previous BRIDG meeting. If you have any questions, please let me know on 301-903-3666.

October 23, 2001

NWM 03.2002

MEMORANDUM TO AGENCY RECORDS OFFICERS: Bimonthly Records and Information Discussion Group (BRIDG) Meeting on November 15, 2001, and September 18, 2001, BRIDG Meeting Summary.

The next BRIDG Meeting will be held on Thursday, November 15, from 10 A.M. to noon at the Department of Energy Headquarters Building (Forrestal Building) at 1000 Independence Avenue, SW, Washington, DC. The Forrestal Building is accessible via the Smithsonian Metro stop (Orange and Blue Line access). Take the Independence Avenue exit and walk one block on Independence to the DOE Building. A registration table will be located in the visitors' lobby.

The meeting will include discussions of vital records/disaster recovery and NARA's new distance learning project, as well as updates on NARA initiatives.

To reserve a place for the meeting, please provide your name, telephone number, and number of attendees to Deborah Armentrout on 301-713-7110, extension 283, (or email deborah.armentrout@nara.gov), no later than noon on Friday, November 2, 2001. Capacity is limited, so please reserve early.

A summary of the September 18, 2001 BRIDG meeting is attached. The topic of this meeting was "Current Recordkeeping and Records Use within the Federal Government Project."

MICHAEL L. MILLER
Director
Modern Records Programs

Enclosure