

Date: October 15, 2001

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To: Records Managers

From: Susan Frey, DOE Records Officer

Subject: RM Numbered Memo 2002-01: NARA's Request for Comment --  
ANPRM on electronic text document issues

Please see the e-mail below regarding the proposed rulemaking. Forward any comments to me and Jay Blewett by December 31, 2001, for consolidation into a Departmental response.

If you have any questions, please call me on 301-903-3666.

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MEMORANDUM TO AGENCY RECORDS OFFICERS, INFORMATION RESOURCE MANAGERS  
AND CHIEF INFORMATION OFFICERS: Request for comment - ANPRM on  
electronic text document issues

NARA published an advance notice of proposed rulemaking in the October 10, 2001 Federal Register at page 51740. The document may be accessed via GPO Access or later today at [http://www.nara.gov/nara/ANPRM\\_electronic.html](http://www.nara.gov/nara/ANPRM_electronic.html). This advance notice of proposed rulemaking seeks comments from Federal agencies and the public on issues raised in a petition for rulemaking concerning the management, scheduling and preservation of text documents created in electronic form. Comments are due by January 8, 2002.

We urge you to provide comments on this advance notice of proposed rulemaking. The comments will assist NARA in determining whether a regulatory amendment should be proposed, whether some other action should be taken (e.g., issuance of guidance to Federal agencies in a NARA Bulletin), or whether no changes should be made to NARA's regulations and other issuances.

Comments must be sent to Regulation Comment Desk (NPOL), Room 4100, Policy and Communications Staff, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. They may be faxed to 301-713-7270. You may also comment via electronic mail to [comments@nara.gov](mailto:comments@nara.gov). Please include "Attn: 3095-AB05" and your name and return address in your email message.

MICHAEL L. MILLER  
Director  
Modern Records Programs