

DATE: JULY 30, 2001

TO: DOE RECORDS MANAGEMENT COUNCIL

FROM: SUSAN FREY
DEPARTMENTAL RECORDS MANAGER

SUBJECT: RM-Numbered Memo 2001-29: NARA's Request for Comment on Proposed Rule on Records Management: Simplification of Records Disposition Procedures.

Attached you will find NARA's memorandum on the proposed rule entitled, "Simplification of Records Disposition Procedures." Comments on this rule should be sent to Jay Blewett and me by Friday, August 30, 2001. The proposed rule deals with changing the rules for sending records disposition manuals to NARA. This will not affect our procedure for sending proposed schedules through this office for review.

Please let me know if you have any questions. I can be reached on 301-903-3666. Also, please forward this memo to others who may be interested.

Attachment