# NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
## OFFICE OF REGIONAL RECORDS SERVICES
## RECORDS CENTER PROGRAM
## TRANSACTIONAL BILLING RATES
## (STANDARD STORAGE AND SERVICES)
## FISCAL YEAR 2004

RCP
RECORDS CENTER PROGRAM

| Category | Serv. Unit Code | Service Type | Description | Unit of Measure | FY2004 Unit Rate |
|---|---|---|---|---|---|
| Standard | A0 | Transfer | Processing Fee | per transfer | $ 42.00 |
| Standard | A1 | Transfer | Standard | per cubic foot | $ 3.35 |
| Standard | D1 | Disposition | Standard | per cubic foot | $ 4.50 |
| Standard | DA | Disposition | Archival | per cubic foot | $ 4.50 |
| Standard | DW | Disposition | Permanent Withdrawal | per cubic foot | $ 3.60 |
| Standard | F1 | Refile | Standard Box | per box | $ 3.55 |
| Standard | F2 | Refile | Standard File | per file | $ 3.65 |
| Standard | N1 | Interfile | Standard | per file | $ 3.85 |
| Standard | P1 | Photocopy | Standard | per page | $ 0.50 |
| Standard | R1 | Reference | Standard Box | per box | $ 3.25 |
| Standard | R2 | Reference | Standard File | per file | $ 3.80 |
| Standard | S1 | Storage | Standard | cf / month | $ 0.18 |

Attachment C

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**
**OFFICE OF REGIONAL RECORDS SERVICES**
**RECORDS CENTER PROGRAM**
**TRANSACTIONAL BILLING RATES**
**(CLASSIFIED STORAGE AND SERVICES)**
**FISCAL YEAR 2004**

RCP
RECORDS CENTER PROGRAM

| Category | Serv. Unit Code | Service Type | Description | Unit of Measure | FY2004 Unit Rate |
|---|---|---|---|---|---|
| Classified | A3 | Transfer | Classified | per cubic foot | $ 4.70 |
| Classified | D3 | Disposition | Classified | per cubic foot | $ 6.15 |
| Classified | DC | Disposition | Archival-Classified | per cubic foot | $ 6.15 |
| Classified | F3 | Refile | Classified Box | per box | $ 6.45 |
| Classified | F4 | Refile | Classified File | per file | $ 6.65 |
| Classified | N3 | Interfile | Classified | per file | $ 6.50 |
| Classified | R3 | Reference | Classified Box | per box | $ 6.55 |
| Classified | R4 | Reference | Classified File | per file | $ 6.55 |
| Classified | S3 | Storage | Classified | cf / month | $ 0.45 |

Attachment C

# NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
## OFFICE OF REGIONAL RECORDS SERVICES
## RECORDS CENTER PROGRAM
## TRANSACTIONAL BILLING RATES
## (MISCELLANEOUS SERVICES)
## FISCAL YEAR 2004

RCP
RECORDS CENTER PROGRAM

| Category | Serv. Unit Code | Service Type | Description | Unit of Measure | FY2004 Unit Rate |
|---|---|---|---|---|---|
| Miscellaneous | C1 | Cost | Miscellaneous Costs | expense | (COST) |
| Miscellaneous | C2 | Cost | WNRC Truck Service Allocated Cost | expense | (COST) |
| Miscellaneous | C3 | Cost | Miscellaneous Shipping Costs | expense | (COST) |
| Miscellaneous | H1 | Shipping & Handling | WNRC Truck Service Zone 1 | per visit | $ 300.00 |
| Miscellaneous | H2 | Shipping & Handling | WNRC Truck Service Zone 2 | per visit | $ 800.00 |
| Miscellaneous | H3 | Shipping & Handling | WNRC Truck Service Classified | per visit | $ 1,200.00 |
| Miscellaneous | H4 | Shipping & Handling | WNRC Additional Truck Services | per visit | $ 100.00 |
| Miscellaneous | H5 | Shipping & Handling | Level I | Per pkg. | $ 2.00 |
| Miscellaneous | H6 | Shipping & Handling | Level II | Per pkg. | $ 4.00 |
| Miscellaneous | H7 | Shipping & Handling | Level III | Per pkg. | $ 8.00 |
| Miscellaneous | H8 | Shipping & Handling | Level IV | Per pkg. | $ 10.50 |
| Miscellaneous | H9 | Shipping & Handling | Registered | Per pkg. | $ 8.00 |
| Miscellaneous | HA | Shipping & Handling | Metro Courier Trip | per trip | $ 18.00 |
| Miscellaneous | HB | Shipping & Handling | Metro Courier Box | per package | $ 1.50 |
| Miscellaneous | HD | Shipping & Handling | Look Up Fee | per action | $ 2.15 |
| Miscellaneous | HE | Shipping & Handling | Scanning | per page | $ 0.50 |
| Miscellaneous | HF | Shipping & Handling | Fax | per page | $ 1.00 |
| Miscellaneous | HH | Shipping & Handling | HUDHOC Project | per box | $ 13.50 |
| Miscellaneous | HP | Shipping & Handling | Telephone | per request | $ 3.40 |
| Miscellaneous | HR | Shipping & Handling | Rush | per request | $ 3.40 |
| Miscellaneous | HV | Shipping & Handling | VHA Withdrawal | per box | $ 1.85 |
| Miscellaneous | L0 | Labor | Aide - Level 1 | per hour | $ 34.00 |
| Miscellaneous | L1 | Labor | Aide - Level 2 | per hour | $ 42.00 |
| Miscellaneous | L2 | Labor | Technician | per hour | $ 53.00 |
| Miscellaneous | L3 | Labor | Supervisor | per hour | $ 73.00 |
| Miscellaneous | SA | Storage | Archival | cf / month | $ 0.25 |